

## REGULATIONS FOR SAINT PATRICK'S CEMETERY-RAVENA, NY

1. All financial business in connection with Cemetery must be transacted at the Rectory Office, 21 Main Street, Ravena, New York.
2. Office Hours 9:00 a.m. - 3:00 p.m. Monday-Thursday, except for emergencies.
3. Lots may be reserved, but must be paid for in full within six (6) months. If not paid for, said reservation shall expire. No partial payments will be accepted.
4. Interments cannot be made or markers, monuments or foundations cannot be placed on any grave that is not paid for in full.
5. Deeds and receipts are issued when lots are paid in full. If there is any question at the time of burial, deed and/or receipt is needed in order to bury.
6. Lot holders are not allowed to sell or transfer the title to any of their lots in whole or part without the written permission of the Cemetery. If there is a problem and lots need to be sold, this must be done through the Rectory Office and with its approval.
7. Perpetual Care- One third of the total cost of a lot is allocated to perpetual care.
8. Perpetual care includes: cutting grass, trimming, raking, removing of debris, maintaining and repairing roadways, grading, filling and seeding of graves.
9. Lot owners are not allowed to plant trees, shrubs, flowers, or similar items on the lot. Also not allowed are wreaths, plastic flowers, and similar items that hinder the upkeep of the grave. Decorations are allowed to be attached to monument itself but will be removed and discarded when the opinion of the cemetery board feel they have become faded or unsightly. Urns are not allowed on the lot unless they are part of the monument itself and on a concrete base.
10. Trees and shrubs planted before October 1, 1972, are asked to be kept trimmed by the lot owners. Otherwise, the Cemetery retains the right to remove them.
11. A concrete/steel outer burial case is required.
12. Only one (1) adult is allowed to be buried in a grave, but infants may be interred in the same grave with an adult.
13. Mounds on graves will not be allowed.
14. Corner posts (markers with initials on them), markers, and veteran or fraternal identifiers approved by the Cemetery Board are the only items allowed on the graves besides the monument.
15. Benches, chairs, fences or similar items are not allowed on the lot.
16. Any object placed on a lot is placed there at the lot holders' risk; the Cemetery is not responsible for damage done to monuments, markers and similar items.
17. Orders for monuments or markers must be sent to the Rectory Office in writing for approval before the monument or marker is put on the lot. Monument sizes must be in proportion to the size of the lot. For example, a single monument can be placed on a single grave, but a double size monument cannot be placed on a single grave.
18. The height of the monument is limited that is, it must be in proportion to lot size.
19. All monument and marker work must be approved by the Rectory Office before it is done.
20. Location of monuments is limited-that is, it must be in proportion to lot size.
21. Foundations for monuments, grading and similar work will be done by the Cemetery at rates established by the Cemetery Board.

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22. Mausoleum Crypts/Niches: 3" Government medallions for placement in a private cemetery will be permitted on mausoleum crypts subject to the following:
  - next of kin must authorize the medallion
  - medallion will be installed, centered under the veteran's name
  - medallions will be installed by the cemetery
23. Monuments must be made of granite.
24. No markers of wood or composition of any kind are allowed in the Cemetery.
25. Markers must be level with the surface of the ground and require a foundation.
26. Monuments may be placed on lots as long as the lot is paid in full.
27. Double markers are not allowed. One marker only for each grave.
28. The Cemetery will conduct burials through the winter months, weather permitting. The cemetery will close January 1<sup>st</sup>. Due to safety reason and reopen by Easter conditions permitting.
29. Cemetery cleanup occurs each fall before November 2<sup>nd</sup> and each spring before Memorial Day at which time decorations that are unsightly may be discarded if deemed unkempt.
30. Lot owners agree to comply with the rules and regulations promulgated by the Cemetery Board by acceptance of a Deed for a grave-site.

The Rev. James J. Kane, Pastor & Lori Nunziato, the Cemetery Manager, and the cemetery board, which reserves the right to change the regulations at a cemetery board meeting.

Cemetery Board Members as of May 21, 2013

Michael Conners  
Diane Hoffman  
John Stolz  
Richard Touchette  
Thomas Williams  
Scott Zielonko  
Rev. James J. Kane, Pastor  
Lori Nunziato, Cemetery Manager  
Charles Burns-Sexton  
Angel Luis Quiles Perez-Groundskeeper

Dated: May 21, 2013