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THE RECORDER SHOP
69 West Hawley Lane
Hannacroix, NY 12087-0034
Telephone/Fax (518) 756-2273

e-mail: recordershop@recordershop.com
louxmusic@recordershop.com
dovehouse@recordershop.com
Web: www.recordershop.com

ORDER FORM

Name _____ Purchase Order # _____
(School or Individual) (If Applicable)

Street _____

City _____ State _____ Zip Code _____

SHIP TO:

Name _____

Street _____

City _____ State _____ Zip Code _____

Quantity	Author	Short Title	Price Each	Total Price
Subtotal				
Less any applicable discount				
Shipping				
NYS residents add applicable SALES TAX on total of purchase and shipping or supply tax exempt number				
TOTAL				

Payment Enclosed: Check or Money Order

☐ VISA ☐ Mastercard ☐ Discover/Novus ☐ American Express

Account Number _____

Expiration Date _____

<u>U.S.POSTAGE & HANDLING (Music)</u>		PAYMENT or credit card information must accompany orders unless submitted on School Purchase Order.
Under \$5.00	\$4.00	
\$5 to \$25	5.00	No RETURNS accepted without prior authorization. No return on cassettes, CD's or videos unless defective. 15% re-stocking fee on other items. \$20 charge on checks returned due to "insufficient" funds.
\$26 to \$50	7.50	
\$51.00 to \$100	10.00	
Over \$100.	15.00	
Above postage is for music only Instrument shipping charges are based on weight. International customers please e-mail us for postage charges.		