

THE RECORDER SHOP  
69 West Hawley Lane – PO Box 34  
Hannacroix, NY 12087-0034

e-mail: recordershop@recordershop.com  
louxmusic@recordershop.com  
dovehouse@recordershop.com  
Web: www.recordershop.com

Telephone/Fax (518) 756-2273

**ORDER FORM**

Name \_\_\_\_\_ Purchase Order # \_\_\_\_\_  
(School or Individual) (If Applicable)  
Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**SHIP TO:**

Name \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Quantity	Catalog # or Author	Music Title or Item	Price Each	Total Price

Subtotal \_\_\_\_\_  
Less any applicable discount \_\_\_\_\_  
Shipping \_\_\_\_\_  
NYS residents add applicable SALES TAX on total of  
purchase and shipping or supply tax exempt number \_\_\_\_\_  
**TOTAL** \_\_\_\_\_

Payment Enclosed: Check or Money Order  
\_\_\_ VISA \_\_\_ Mastercard \_\_\_ Discover \_\_\_  
\_\_\_ American Express  
Account Number \_\_\_\_\_ Security Code \_\_\_\_\_  
Expiration Date \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**U.S. POSTAGE & HANDLING (Music)**  
Under \$5.00 add ..... \$ 4.00  
\$5 to \$25 ..... 5.00  
\$26 to \$50 ..... 7.50  
\$51.00 to \$100 ..... 10.00  
Over \$100 ..... 15.00

*Above postage is for music only  
Instrument shipping charges are based  
on weight. Please e-mail or call for  
instrument shipping charges.*

**PAYMENT** or credit card information must accompany  
orders unless submitted on School Purchase Order.  
**No RETURNS accepted without prior authorization.**  
No return on cassettes, CD's or videos unless defective.  
15% re-stocking fee on other items.  
\$25 charge on checks returned due to "insufficient"  
funds.

